



# QUARTERLY NEWSLETTER

## BOARD MEMBERS & STAFF:

District 1	Mark N. Craddock
District 2	Joe E. Lewis
District 3	Samuel Seroyer
District 4	Bart Kirtland
District 5	John C. Rudder
District 6	Calvin Meadows
District 7	Jason Wyatt

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## Quarterly Examination

The Alabama Board of Funeral Service will administer its quarterly state law examinations on **Monday, July 1, 2013, at 9:00 a.m., in Room 123 of the Alabama State House, 11 South Union Street, Montgomery, Alabama, 36104.** Those who applied by the deadline and will be admitted to the exam are the following:

William T. Hammett, Sr., Mia M. Eubanks, Theresa J. Bowden, Ronald M. Gibson, Crystal White, Alysia R. Gregson, Albert G. Stinson, Jr., John D. Mohn, Jr., Susan M. Williamson, Kenneth R. Martin, Michael A. Morrison, Donna S. Hughes, William M. Roach, Kenna M. Donnelly, Reginal H. Abernathy, Jr., Willie T. Mayberry, Janice R. Daugherty, Christopher S. Hargett, Jason W. Meadows, Bree E. Puckett, Billy J. Martin, Daniel J. Price, Teresa A. Sharpley, Laura A. Brown, Megan D. Marshall, Joe T. Hooks, Jr., Darnell Gardner, Taylor Allen Stein, David M. Fowler, Tessler L. Williams, Amy B. Sherer

## The Conference

As stated in previous notices, the funeral director and embalmer exams will be given by The Conference through Pearson VUE testing centers at five locations statewide. All applications may be obtained from our office but exam fees and applications will be submitted to The Conference, while the license fees, applications, and affidavits will be submitted to the Board office. Each applicant still must pass the state law exams given by the Board quarterly in Montgomery before being approved for licensing.

The Conference: [www.theconferenceonline.org](http://www.theconferenceonline.org)

Phone: 479-442-7076

Pearson VUE:  
Birmingham: 205-982-2063  
Decatur: 256-552-0667  
Dothan: 334-671-7007  
Mobile: 251-343-2601  
Montgomery: 334-271-8995



## The Board

The Board will hold its third regular meeting of calendar year 2013 at 10a.m. in Room 123 of the Alabama State House, 11 South Union Street, Montgomery, Alabama, 36104. Anyone who would like to appear before the Board or have matters discussed should notify the Board office by June 24, 2013, in order to be placed on the agenda. Matters or subjects not on agenda are not guaranteed for discussion at the meeting.

## Please Note

The state law test and board meeting site has changed to the following:  
Alabama State House  
Room 123  
11 South Union Street  
Montgomery, AL 36104

\*\*\*\*\*Please make available to all employees.\*\*\*\*\*

## RENEWAL TIME

The Board is currently in the process of preparing and mailing the license renewal applications for fiscal year 2014. Pursuant to Code of Alabama, 1975, Section 34-13-53(c), the Board shall mail renewal notices on or before August 1<sup>st</sup>, however renewal notices are normally mailed the week following July 4<sup>th</sup>.

The notices will be mailed to the last known address of the licensee. If a licensee's address has changed, please notify the Board's office at 334-242-4049. If a licensee has had a name change, please send in the supporting documents with their renewal (i.e. marriage certificate). Because renewals are mailed the same time each year and the license expiration date is the same each year, failure to receive a notice does not excuse anyone from renewing by the **October 1<sup>st</sup> deadline**.

Renewal Forms will be available on the Board's website July 5<sup>th</sup>. If anyone has not received a renewal form by August 1<sup>st</sup>, they should notify the Board office at 334-242-4049 or you may visit the Board's website at [fsb@alabama.com](mailto:fsb@alabama.com), click on the "Forms" tab and print the necessary renewal notice. Use the current forms that are being mailed or the forms located on the Board's website. **INCOMPLETE FORMS and OLD FORMS WILL BE RETURNED**. Office staff will not be allowed to complete forms for the individuals or establishments. This includes Social Security numbers, date of birth, phone numbers, notary, etc.

## Congratulation Licensees

At its last meeting, the Board approved the following for licensure:

**Funeral Director:**

Roger C. Balentine  
Kelly C. Karrh, Jr.  
Melody D. Mathison  
Donny E. Adkinson

**Embalmer:**

Lisa Y. Coalson  
James M. Shockney

**Funeral Director & Embalmer:**

Jeffrey K. Watts  
Michael J. Ellis  
Zachoria S. Wilson  
Blake E. Chandler

**Establishment:**

Hazel Green Funeral Home  
Hazel Green

Rock of Ages Funeral Home  
Birmingham

Cremation Center of Birmingham  
Woodstock

## FTC

Thank you to every establishment that has taken the time to ensure they are in compliance with the Federal Trade Commission Funeral Rule. As stated before Alabama Funeral Law § 34-13-9, Code of Alabama 1975, states, "Funeral service, cemetery service, and funeral merchandise pricing shall conform to rules established by the Federal Trade Commission." In an effort to insure all funeral establishments in our state comply with the FTC Funeral Rule and our law, the board is extending the opportunity for all establishments to supply a copy of their GPL, CPL, and OBC lists to the office for review. Mr. Perine and Mrs. Grogan will review each establishment's documents for general compliance with the Funeral Rule.

Please fax your documents to 334-353-7988 or email them to [charles.perine@fsb.alabama.gov](mailto:charles.perine@fsb.alabama.gov) or [denise.grogan@fsb.alabama.gov](mailto:denise.grogan@fsb.alabama.gov). Please attach a cover sheet with a contact person and phone number.

For your convenience and further review please print your establishment a copy of the FTC Funeral Rule from one of the following links: <http://business.ftc.gov/documents/bus05-complying-funeral-rule>, or by visiting our web site at [www.fsb.alabama.gov](http://www.fsb.alabama.gov). Follow the link to the Federal Trade Commission Funeral Rule under the links tab.

## Violations

Charge	Section of Law Violated <u>Code of Alabama, 1975</u>	Penalty
1) Apprentice performing duties of a funeral director unsupervised. 2) Aided an unlicensed person to practice funeral directing.	395-X-3-.03(2) § 34-13-70(a)(2)(h)	Fined \$5000.00
1) Aided an unlicensed person to practice embalming. 2) Permitted an unlicensed person to embalm, handle, and care for human remains	§ 34-13-56(a)(2)(h) § 34-13-112 / § 34-13-56(a)(2)(s)(ix)	Fined \$5000.00
1) Unlicensed individual held himself out as a licensed embalmer. 2) Individual misrepresented himself as a licensed embalmer	§ 34-13-90(a) § 34-13-56(a)(2)(a)	Fined \$2000.00

## April 1, 2013 Administrative Hearings

Respondent	Charge	Section of Law Violated <u>Code of Alabama, 1975</u>	Penalty
Jackie C. Brown & Madden Funeral Home	Failure to pay inspection fee.	§ 34-13-56(a)(2)(k) § 34-13-56(a)(2)(s)(xi) § 34-13-111	Fee, Late Fee and \$1000.00 fine
Brenda Varner Walker & Varner Memorial Funeral Home	Failure to pay inspection fee.	§ 34-13-56(a)(2)(k) § 34-13-56(a)(2)(s)(xi) § 34-13-111	Fee, Late Fee and \$500.00 fine
Marvin Dillard & Dillard Funeral Home (Brundidge)	Failure to pay inspection fee.	§ 34-13-56(a)(2)(k) § 34-13-56(a)(2)(s)(xi) § 34-13-111	Fee, Late Fee and \$2500.00 fine
Marvin Dillard & Dillard Funeral Home (Troy)	Failure to pay inspection fee.	§ 34-13-56(a)(2)(k) § 34-13-56(a)(2)(s)(xi) § 34-13-111	Fee, Late Fee and \$2500.00 fine

## Inspection Highlights

**395-X-6-.04 General Interior.** The interior of the establishment shall be maintained to assure that there are no rotten or deteriorated boards or flooring which would be subject to public travel. All outside openings shall be screened, covered, or otherwise sealed to prevent the entrance of insects or rodents. Any openings between the preparation room and public areas shall be sealed to prevent fumes from escaping into such areas. All public areas should be maintained to present a clean and attractive appearance which includes the repair and maintenance of all walls and floors which may have holes, scaling paint, or any other deterioration.

**395-X-6-.05 General Exterior.** The exterior and immediate surroundings of the establishment should be maintained to assure that the premises be free of litter and debris and that all areas subject to public travel be free of objects or other matter which could cause possible injury. All roofing or overhead covering shall be maintained to prevent any leaks to the interior of the establishment.

Alabama Board of Funeral Service  
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